| Form 1-2: Supervisor Summary Form for Community Informant Interviews | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| INSTRUCTIONS: THE FIELDWORK SUPERVISOR AND/OR FIELDWORK COORDINATOR COMPLETES THIS FORM FOR EACH SELECTED AREA | | | | | | | | | | |
| Supervisor name: |  | | | | | | | | | |
| Location of interviews: |  | | | | | | | | | |
| District: |  | | | | | | | | | |
| Selected priority prevention area (PPA): |  | | | | | | | | | |
| Outputs: Enter Yes or No for each output to indicate if it was completed. | | | | | | | | **YES** | | **NO** |
| Forms completed: | | | | 1. Completed Form As, sorted by ID 2. Completed tally sheets for all interviewers 3. Completed Supervisor Summary Form | | | |  | |  |
| Data entered | | | | 1. All unique venues and their characteristics entered in the Master Venue List 2. Master Venue List ready for sampling in Step 3 | | | |  | |  |
| Quality checks | | | | 1. Master Venue List reviewed by supervisors 2. Quality Checklist Form A completed | | | |  | |  |
| Types of venues included in the Master Venue List | | | | * Venues where people meet new sexual partners * Events * Sex worker sites * Men who have sex with men sites * People who inject drug sites * Websites * Social media sites | | | |  | |  |
| TOTAL NUMBER OF COMMUNITY INFORMANTS INTERVIEWED BY ALL INTERVIEWERS IN THE AREA | | | | | TARGET: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ REACHED: \_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| Community informant types | | TARGET | REACHED | | |  | TARGET | | REACHED | |
| 1 Taxi driver | |  |  | | | 12 Youth in school |  | |  | |
| 2 Truck driver | |  |  | | | 13 Youth out of school |  | |  | |
| 3 Bar owner or worker | |  |  | | | 14 Military/police |  | |  | |
| 4 Individual socializing at a venue | |  |  | | | 15 Community-based organization (CBO)/ nongovernmental organization (NGO) staff |  | |  | |
| 5 Security guard/car guard | |  |  | | | 16 Peer educator |  | |  | |
| 6 Transgender person | |  |  | | | 17 Community health worker |  | |  | |
| 7 Person who injects drugs | |  |  | | | 18 Trader/business person |  | |  | |
| 8 Man who has sex with men | |  |  | | | 19 Hawker/street vendor |  | |  | |
| 9 Woman who exchanges sex for money | |  |  | | | 20 Unemployed/person loitering |  | |  | |
| 10 Hairdresser | |  |  | | | 21 Other |  | |  | |
| 11 Community leader | |  |  | | | Unassigned |  | |  | |
| If the targeted number of informants was not met, why not? | | | | | | | | | | |
| If the targeted types of informants were not interviewed, why not? | | | | | | | | | | |
|  | | | | | | | | | | |
| Was saturation of venues reached? (By the end of the community informant interviews, were no new venues named?) | | | | | | | | | | |
|  | | | | | | | | | | |
| If saturation was reached, were extra community informant interviews necessary? If so, how many? | | | | | | | | | | |

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